

THE PARISH CHURCH OF ALL SAINTS ROFFEY



ANNUAL REPORTS & FINANCIAL STATEMENTS 2013

TABLE OF CONTENTS

A MESSAGE FROM FR STEPHEN.....	4
THE MINISTRY TEAM AND CHURCH OFFICERS.....	5
MINISTRY.....	5
PAROCHIAL CHURCH COUNCIL.....	6
WORSHIP AND PRAYER	7
SUNDAY SERVICES.....	7
OTHER SERVICES	7
AIDING OUR WORSHIP	9
ELECTORAL ROLL REPORT	10
SERVICES OF INITIATION	11
CHRISTIAN NURTURE	11
PARISH CENTRE PROJECT	13
ALL SAINTS C E PRIMARY SCHOOL	15
COMMUNITY.....	16
CHARITABLE GIVING.....	16
COMMUNICATIONS	16
SOCIAL EVENTS	17
FABRIC, GOODS AND ORNAMENTS OF THE CHURCH.....	18
DEANERY SYNOD REPORT	19
SAFEGUARDING REPORT	20
CHURCH FUNDING	21
TREASURER'S REPORT.....	22
FINANCIAL STATEMENTS FOR THE YEAR 2013.....	23
INDEPENDENT EXAMINER'S REPORT	28

A MESSAGE FROM FR STEPHEN

*we praise you for your love poured out for us.
We give you thanks that you call us
to share your vision of your kingdom in this place.
Set alight a new fire in our hearts
and lead us to embrace new ways of sharing your love
with all whom we meet.
Open our eyes to the new things you are doing
and strengthen us in your work,
through the power of the Holy Spirit.
Amen.*

The Annual Parochial Church Meeting is the moment in the Church's year when we come together to celebrate and reflect upon the last year and look forward to the next, and beyond.

This year the community of Christ in this place comes together to celebrate all that has been achieved under the leadership of our priest and friend, Fr Kevin, and to look forward to how that good work can be continued during the period of interregnum.

The Churchwardens and the PCC have to shoulder the task of preparing a Parish Profile that will enable the Bishop to appoint the right person as our new Vicar. They need our prayers and our support throughout this process.

The whole parish needs to be guided towards understanding that the worship of God, and God's mission in this place, goes on during the interregnum. This means that we all need to work together to ensure that All Saints Church remains as vibrant, loving and welcoming as it ever has been.

Worship of God and prayer lies at the heart of our life together. I invite you all to continue in your faithful commitment to this Church by praying constantly for the parish, for those who worship here, for our Churchwardens and PCC, and for the strength to go on as Christ's faithful community in this place.

May God bless and strengthen you all,

Fr Stephen



THE PARISH CHURCH OF ALL SAINTS ROFFEY

Annual Report of the Parochial Church Council for the year ended
31st December 2013

THE MINISTRY TEAM AND CHURCH OFFICERS

Incumbent:	The Revd. Kevin RC Agnew Dip Min Th
Curate:	The Revd Stephen Buckman BA (Hons)
Licensed Pastoral Carer:	Mrs Marigold Butler
Lay Ministers of Communion:	Mrs Marigold Butler Mrs Wendy Double Mrs Davina Richheimer Mrs Ruth Sowerby Miss Christine Spencer Mr Reg Webb
Churchwardens:	Mr Heinrich Richheimer Mrs Sarah Webb
Hon. PCC Secretary:	Mrs Rosalie Williams
Hon. Treasurer:	Mr Thomas Becker
Planned Giving Secretary:	Mrs Carolyn Chinn
Electoral Roll Officer:	Mrs Rosalie Williams
Safeguarding Officer:	Mrs Hilary Rodriguez-Azcona

MINISTRY

Throughout 2013, Fr. Kevin has been supported by the ministry of our Curate, Fr Stephen Buckman, as well as Canon Michael Godwin and Marigold Butler, our Pastoral Carer.

We were delighted to celebrate Fr Stephen's ordination to the priesthood in May this year. Fr Stephen is a non-stipendiary priest, now in his third year of training in the parish. We are all very grateful for the time he is able to give us. We also thank Fr. Michael for his ministry at All Saints Church and his continual help and support that he has given us over the years. Thanks are also due to Marigold for her pastoral care within the parish.



Unfortunately Fr Kevin will have moved on in March 2014 after serving as our parish priest for almost 16 years. Having Fr Stephen as a Non-stipendiary Curate will be invaluable to us during the interregnum which will start on 8th April 2014 with Fr Kevin's licensing as Priest-in-Charge of the Parish of St Mary the Virgin in Willingdon.

PAROCHIAL CHURCH COUNCIL

The Parochial Church Council (PCC) has the responsibility with the incumbent, Fr Kevin Agnew, for promoting in the ecclesiastical parish the whole mission of the Church - pastoral, spiritual, evangelistic, social and ecumenical.

It is also responsible for maintaining the Victorian Church of All Saints Roffey and the associated Parish Room.

The Parish Priest, Licensed Clergy, Pastoral Carer, Churchwardens, Diocesan and Deanery Synod representatives are *ex-officio* members of the PCC

As from the APCM in April 2013, the following were members of the PCC:

Vicar:	Fr Kevin Agnew (Chair)	
Curate:	Fr Stephen Buckman	
Churchwardens:	Mr Heinrich Richeimer (Vice Chair) Mrs Sarah Webb	
Deanery Synod Representatives:	Mr Thomas Becker (Hon. Treasurer) Professor Jim Castle Mrs Sarah Webb	
Diocesan Synod Representative:	Mr Heinrich Richeimer	
Elected PCC Members:	Mr Ken Mitcham Mrs Hilary Rodriguez-Azcona Miss Christine Spencer Miss Carol Barnes Dr Ben Butler Mrs Rosalie Williams (Hon. Secretary) Mrs Carol Chambers-Workman Mrs Sarah Leahy Mr Jason McMahon	Until 2014 Until 2014 Until 2014 Until 2015 Until 2015 Until 2015 Until 2016 Until 2016 Until 2016
Co-opted PCC Member:	Mrs Carolyn Chinn	

Pursuant to a resolution passed at an Extraordinary Parish Meeting on 31st January 2010 the number of elected members of the PCC was fixed at nine, voting would be by using ballot papers and the alternative vote system was adopted.

Miss Christine Spencer retired from the PCC in September 2013 following her acceptance for training at St Stephen's House Oxford. She continues as a member of our congregation outside term-time and freely gives of her time to support us at All Saints.

The PCC met 8 times during the year. The following subcommittees supported them during 2013:

- Finance Committee Chair: Heinrich Richeimer
- Parish Centre Management Team: Chair: Heinrich Richeimer

Our Bankers: CAF Bank Ltd, 25 Kings Hill Avenue
Kings Hill, West Malling, ME19 4JQ

Our Independent Examiner: Mr Nigel Brunning, ACMA

WORSHIP AND PRAYER

At the heart of All Saints Church is our worship. Mass was celebrated most days throughout the year. The church was open everyday for prayer and contemplation. We have seen many people from the community coming into the church for some quiet time.

SUNDAY SERVICES

The established pattern of worship took place every Sunday throughout the year.

The Sunday 8.00 a.m. Mass has been well attended throughout the year and, on every first Sunday of the month; the service is followed by a time of fellowship together, with coffee and buns in the church.

The 9.15am Family Mass has continued to grow and develop over the past year.

The 10.30am service has welcomed a number of new people during the past year

OTHER SERVICES

Weekday Services

During 2013 public Morning and Evening Prayer was said on most days of the week. The Mass was offered on Tuesdays, Wednesdays, Thursdays, and Saturdays.

Noah's Ark

Noah's Ark is a popular service for pre-school children and families which is held on a Friday morning at All Saints Church from 10am until 11.30am. Noah's Ark has continued to flourish following its re-launch back in April 2012.

The format of play and prayer has allowed Noah's Ark to reach out to many of the young families in the Parish of All Saints Roffey and to those in the wider community. This popular service is held in Church and allows children to play, families to meet each other and importantly, it gives parents, grandparents and carers welcome time to pray, sing and reflect with their children in an otherwise busy week for most who attend. The children are encouraged to explore the word of God through play, craft, prayer and music.

Since September 2013, Noah's Ark has seen an impressive total of 65 families attending. 21 of these families are new to us in this time period. We have welcomed a total of 80 children to the service. On average to date, 19 children and 15 adults attend the service weekly. Most children are between the ages of 1 month and 4 years. 16 children have attended at least 50% of the sessions.

Thanks to the offers of help from parents, grandparents and members of the congregation of All Saints, Noah's Ark continues to happily thrive. It is an important service for children which is needed and valued by many in the Parish and local community.

Saints' Days, Feast Days and Festivals

The main Feast Days and Festivals of the Church's Year were celebrated throughout the year. These occasions were well attended.

Stations of the Cross

During Lent, Stations of the Cross was held on Saturdays at 12 noon.

Ascension Day Service

On Ascension Day we began the day with a Sung Mass at 6.30am. The service was followed by breakfast in the Parish Room.

Service of Light and Hope

In October we held our annual Service of Remembrance for families who had suffered bereavement during the past years.

Remembrance Sunday

Members of North Horsham Parish Council joined the congregation for our Annual Service of Remembrance. Both the 9.15am Service and 10.30am service gathered at the Calvary to remember the departed.

Christmas

Christmas Cards giving details of services at All Saints were distributed to many homes within the parish. Christmas services were well received, with very good numbers attending.

The Festival of Nine Lessons and Carols began the devotions for Christmas.

Our thanks go to Felicity Hewitt and the choir for their outstanding contribution to this service and a very big thank you to all our serving team.



The Christingle Service, organised by the parents of Noah's Ark and our Family Service, took place in Advent. As usual, the proceeds of the collection went to the Children's Society.

AIDING OUR WORSHIP

Readers Rota

There is an expanding number of the congregation who read in church during the past year. During 2013, Alice Peirce took over the readers' rota from David Young.

Choir

The choir has continued to grow in numbers during the year and we celebrated the Christmas and Easter Services with fourteen singers. We have continued to develop our repertoire and enjoy the challenges of learning new pieces. We are very fortunate to have a dedicated group of singers to work with, who give up an hour of their Friday evenings to come and rehearse in the church and would like to thank them all for their contributions this year. We do not hold auditions to join the choir and always welcome new singers. If you feel that you would like to join us on a regular basis, or just for the Easter or Christmas services, please speak to Felicity Hewitt or any member of the choir.

Servers

Throughout the year servers have been available for Sunday services at 8am and 10.30am and for services on major festivals. The team has increased for the second year running and there are now eight adult and five young people available for regular duties. In addition, two (one adult and one junior) are available during college and school holidays. This number gives good flexibility in arranging the rota of duties. We are grateful to all for their dedication to All Saints.



As young people head off to further education the team inevitably shrinks and we do rely on a steady intake of juniors. One of the servers at the 9.15 Family Eucharist has now joined the 10.30 serving team and we hope this will encourage more young servers from the Family Service to follow her example.

Welcome Team

Welcoming is such an important part of the church's ministry. We thank our dedicated team of Sidespeople at the 8:00 and 10:30 services as well as our welcomers at the 9:15 Family Service. A special thank you is due to Suzanne Dodd who plans the welcoming and coffee rotas of the 9:15 Family Service.

Sacristan and Verger

Our verger, Roger Ottley and sacristan, Reg Webb have continued to support our worship at All Saints. Their roles are absolutely essential in ensuring that everything is in place at the right time and our busy schedule of services would not be possible without them and their band of assistants and helpers.

Flowers in Church

The flowers in the Church are arranged by a team of volunteers and are funded by donations to the flower fund. Most of the donations are made by members of the congregation in memory of loved ones. The team get great pleasure in arranging the flowers especially at Easter, Christmas and Harvest time, and of course they really enjoy a wedding. Flowers beautify the church and we are grateful to Susan Ottley and her team for all the wonderful displays that were created throughout the past year.

Church Grounds

We are grateful to a dedicated group of people who care for the grounds around the church. The church grounds always look well cared for and we thank all those involved in this ministry.

CHURCH ATTENDANCE

Average Sunday Attendance:

	Adults	Under 16yrs	Total	
8.00 a.m. Mass	18	nil	18	
Family Service (9.15 a.m.)	32	27	59	
Parish Mass (10.30 a.m.)				
	54		2	56

Numbers Attending Seasonal Services:

	Adults	Under 16yrs	Total
Easter 2013	288	47	335

Numbers reflect attendance at services from Maundy Thursday to Easter Sunday

	Adults	Under 16yrs	Total
Christmas 2013	686	340	1026

Numbers show attendance at Christmas Services including Christingle, Carol and Crib Services

ELECTORAL ROLL REPORT

The Electoral or Membership Roll records the names and addresses of all regular worshippers at All Saints Church. It is revised every year, and completely redone once every five years. 2013 was a year of revision, a total of 15 new names were added to the role and 4 names were removed.

The relevant numbers are as follows:

- Names on the Electoral Roll as at the 2013 APCM: **159**
- Names on the Electoral Roll as at the 2014 APCM: **170**

Based on this number, All Saints Roffey will be entitled to send three representatives to the Deanery Synod.

Rosalie Williams
Electoral Roll Officer

SERVICES OF INITIATION

Baptism

It has been a joy to welcome into the life of the Church those coming for Baptism.

Baptisms took place during both the 9.15am and 10.30am services and others were held at 12.45pm and 2pm.



CHRISTIAN NURTURE

Throughout the year a pattern of spiritual guidance and teaching has taken place to help everyone in their relationship with God. A number of teaching courses, prayer and meditation groups have taken place. During 2013 there was an opportunity for parishioners to take part in Christian Nurture groups, in preparation for Easter.

Walsingham Pilgrimage

Once again we joined with members of the congregation of St. Mary's East Grinstead for what has now become a regular joint pilgrimage to the Shrine at Walsingham. It was a time for reflection and prayer as well as social activity and renewing acquaintance with old friends.

Exploring Faith Course

Recognising the importance of nurturing the faith of those in our congregation particularly those who are quite new to the Church a small working party met under the guidance of Fr Kevin and put together a Nurture and Education programme based on the Emmaus Course resources. Aimed at those who wish to delve deeper into the history, practices and beliefs of the Church each session will be an opportunity for bible study, reflection and discussion. Designed to run on a modular basis over two years each session works on standalone basis so people can still take part even if they are unable to commit to attend all of them. The sessions are run in four week blocks and the first started in February 2014 led by Fr Stephen. It proved to be a good format and those attended found it helpful and informative.

PASTORAL CARE

Bereavement Support Group

An important part of pastoral care is provided by those in the Bereavement Support Group led by Marigold Butler, who are available to support anyone suffering bereavement. Meetings are held in the Parish Room after Mass on the second Saturday in each month for those who need this support.

Pastoral Care Group

The Pastoral Care Group has continued to meet regularly to consider the best ways to respond to those needs that fall within its remit, to support those engaged in caring and to pray regularly for the life of the church.

Open Door

Open Door has continued to be an outreach from the church into the local community, providing a listening ear, friendship and company.

During the year we have enjoyed special events. Forest School has invited us on two occasions for musical entertainment and refreshments. We had a steamer trip on the Thames from Maidenhead to Windsor. All Saints School invited us to hear Christmas carols sung by the children. We celebrated our anniversary with a meal in Crawley. One of our members, Jean, gave us a musical morning. We have also enjoyed a fish and chips lunch together.

Some of our members have continued to knit items for new born babies in Uganda. Phyl and Joan have co-ordinated this work, resulting in ten bags of clothing and baby items being sent.

Sadly, in October, Bob Butler died. He had been a stalwart worker for Open Door, and its treasurer for four years; he is greatly missed.

Open Door is blessed with an enthusiastic band of helpers in Sonja, Jenny and Randolph, Betty and Fred, led by June and Alan Payn. Marigold continues to give us support and the benefit of her experience.

We have appreciated Fr Kevin's support and visits. We shall miss him as he moves to his new parish in Willingdon. We wish him and Kate every blessing here.

Mothers' Union

The Mothers' Union is an international Christian charity that seeks to support families worldwide. Its members are not all mothers, or even all women and include single, married, parents, grandparents, or young adults just beginning to express their social conscience. For all 3.6 million members what Mothers' Union provides is a network through which they can serve Christ in their own community - through prayer, financial support and actively working at the grassroots level in programmes that meet local needs. The Mothers' Union lobbies local and national governments on issues affecting family life, and campaigns to challenge legislation that neglects the vulnerable and marginalized.

During 2013, Mothers' Union have supported the 9:15 am Mass by serving breakfast on a number of occasions. Thank you to Kate Agnew for leading Mothers' Union at All Saints.

PARISH CENTRE PROJECT

Project Progress in 2013

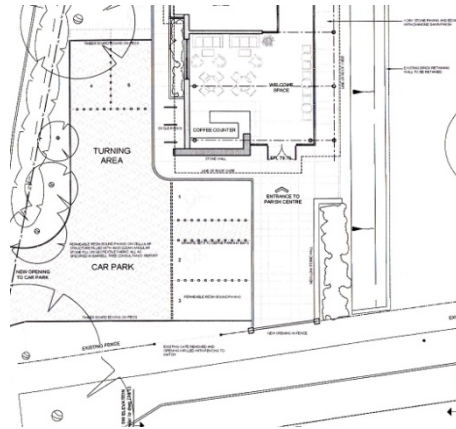
Planning Permission Granted!

Finally, we received our full planning permission for the Parish Centre Project from Horsham District Council just before Christmas 2013! This followed almost a year of negotiations with the Highways Department of West Sussex County Council involving numerous studies and reports we had to submit with extensive support from Alan Associates and a number of expert consultants. In the end, planning permission was granted under delegated powers. This avoided a major public debate on the issue.



This slightly revised design involves the increase of on-site parking to five spaces, which could be achieved by a minimal reduction in the size of the building. In addition, we have undertaken to provide additional parking spaces on the side of the vicarage for church officers and staff.

In essence, these consist of a shortening of the building by 1.2 metres in order to find space for 3 parking slots in front of the Parish Centre instead of the original two. In addition, 2 further spaces will be created behind the proposed hammer-head at the side of the building. This would give us a total of 2 disabled and 3 ordinary spaces. These spaces will be actively managed to minimise the traffic in the lane.



Shortening the Parish Centre by a total of 1.2 metres was not a major problem, as the space could be found by spreading the reduction across a number of rooms, making this change hardly noticeable. In addition, Ralph has also lowered the roofline of the storage areas at the rear end of the church hall. This was done to accommodate a comment from the Old Vicarage, who expressed concern about the height of the building directly on their boundary. Hopefully they will find that this change addresses their concerns.

The final element of the revised planning proposal is the provision of additional car parking spaces on the land to the side of the vicarage. These parking spaces will not be available to the congregation or visitors, but will be provided for the curate, churchwardens and organist in order to reduce the pressure on on-street parking outside the church.

What will happen in 2014?

The forthcoming interregnum will obviously create a delay in the launching of the project to the wider community. However, the PCC intends to use this time to progress the application of the faculty from the Chancellor of the Diocese as well as moving forward with elements of the detailed design phase and preparing for the final launch of the project when a new incumbent is appointed. The project enjoys the full support of both Bishop Martin and Bishop Mark, and Bishop Martin has advised us to place the parish's vision for this project into the core of our Parish Profile and Statement of Requirements which will be at the centre of us seeking a new vicar for our parish.

Parish Centre Project Financial Report

The first phase of the Parish Centre Project challenged us to raise sufficient funds for the design of the new Parish Centre and to secure Planning Permission. This objective has now been achieved and indeed we have funds available to take us into the next phase of detailed design work as well as the final launch of the project and appeal to the wider community. In total we have raised £73,224.85 since the start of our appeal.

In 2013 we received Income into the Project totalling £8,673.13 from pledges made by members of the congregation, a variety of fundraising events and from the tax refund we receive from the Gift Aid element of our income. At the same time, we have spent a total of £2679.20 on project fees including Architect and Consulting Fees, Planning Fees, Fund raising costs and the costs of administration.

This leaves us with an excess of income over expenditure of £5,993.93. As a result our reserves excluding the interest free loans now total £26,564.90.

We will however be seeking to appeal for the renewal of pledges to the Parish Centre Fund expiring in the course of this year and the next.



ALL SAINTS C E PRIMARY SCHOOL

Walk into All Saints School and you will witness the excitement and enjoyment that our children gain from learning. We pride ourselves on a rich and vibrant 'Captivating Curriculum' that motivates and inspires learners. Our children are provided with a wide range of learning opportunities that will enable them to become young people equipped with the skills, attitudes and values that lead to a happy and successful life. This is achieved through a focus on our curriculum vision:

'Learning to embrace the future'

In our church school our children explore real life examples of Christian values. The impact of this was recognised by OfSTED in February 2011:

"The school's church foundation makes a significant contribution to the excellent spiritual, moral, social and cultural development of pupils. For example, the recent Respect week enabled pupils to think deeply about the key values of Love, Hope and Peace and learn about them through Judaism and Islam, helping them to see the similarities between faiths." Come and experience our positive, vibrant and welcoming school for yourself!

Thank you to everyone who supports the school in any way and especially to our Church Foundation Governors. Alan Payn will be coming to the end of his term of office and I would really like to thank Alan for his enthusiasm, dedication and valued contribution to the life of the school. Alan, thank you!

There is a real need for new Foundation Governors. Being a governor is so rewarding in many ways, and your help can make such a difference to the lives of the young people in this parish. In some places I have even heard that there are actually waiting lists to become governors! This shows me what exciting opportunities there are to use our gifts and talents, discover new ones and help in the formation of this generation. They need our help!



COMMUNITY

Schools in the Parish

All Saints Church has a link with three Local Authority schools within the parish. During 2012 Fr. Kevin took part in worship at Littlehaven Infant School and Leechpool Primary School.

Leechpool School, Northolmes School, All Saints School and Robert Southwell School held their Christmas Carol Services in church and were well supported by parents of the children. This was a wonderful opportunity to welcome members of the community to All Saints Church. Fr. Kevin was once again invited to attend and speak at the Amber Play Group nativity.

Kingsmead Lodge

Throughout the year the clergy and lay ministers of communion give pastoral care and support to the residents and staff at Kingsmead Lodge.

Kingsmead Nursing Home

The clergy and Lay ministers take Communion to the residents once a month, and give pastoral support to the residents and staff at Kingsmead Nursing home.

CHARITABLE GIVING

Children's Society

Proceeds of the Christingle Service as well as the collections from our Christmas services supported this charity once again.

Open House Crawley

The Harvest Thanksgiving gift of groceries and produce went to Open House in Crawley for the homeless.

COMMUNICATIONS

Weekly Sheet

Tim and Carole Taylor continued to produce all the weekly notice and service sheets. This requires an immense effort every week and we are greatly indebted to them. The move to printing service sheets instead of photocopying has resulted in major cost savings.

All Saints Website

Although still limited in content, the All Saints website is used regularly, both by members of the congregation and also a wider audience. It is used regularly by parishioners contacting Fr Kevin for a variety of purposes. It has also proved very useful in distributing the Annual Report electronically, thus reducing our paper consumption.

If you haven't tried it yet, the address is www.allsaintsroffey.org.uk

SOCIAL EVENTS

This year has been another busy year with a number of social events enhancing the life of the church.

In June we were fortunate enough to have an Organ Recital given by Joanna Paul, a very experienced professional Organist, formerly a deputy organist at St Paul's Cathedral. The varied programme included both religious and classical pieces and was much enjoyed by the audience, as was the tea which followed.

In July the Churchwardens hosted an afternoon tea party for new and retiring members of the PCC and their families. Luckily the weather was kind and good use was made of the garden at Waterside. As well as being a very pleasant occasion this was an opportunity for PCC members to get to know each other in informal surroundings and build some of the relationships that are important in fulfilling their responsibilities.

The now firmly established annual Model Railway Event which is a joint venture with Leechpool School was held in September. The displays provided by the Model Railway Society were varied and exciting providing something for everyone whether you were looking for Thomas the Tank Engine or a specialised book. Once again thanks must go to all who took part in this and particularly John Boorn for organising it. All Saints were responsible for the catering and volunteers were kept busy with the requests for bacon sandwiches, light lunches and the ever popular homemade cakes. Profits from the day were shared equally between Leechpool School and the Parish Centre Fund.

We were very pleased to be joined by members of the congregation from St. Mary's East Grinstead for our All Saints Day Service. This gave us an excuse to extend our hospitality with a buffet after the service and it was good to see the Church filled with people celebrating our patronal festival.

November was enlivened with a Hand Bell concert given by the Slinfold Handbell Ringers. This was a most enjoyable event and we all learnt a lot about hand bells and their ringing. The programme was varied and included classical and popular tunes demonstrating the extensive repertoire possible from these instruments. The concert was followed by tea and cakes also enjoyed by all. The retiring collection went to the Parish Centre project.

Throughout the year we were either involved in, or members of our congregation organised various events. A film show was organised as a purely social event and was held in the Parish Room with an afternoon and evening showing. Meg Holt gave an organ recital in Church which was well attended with a varied programme. We were also able to enter a team in the Horsham Churches Together Quiz night which was a good thing as the All Saints Team was the overall winner.

Fr Kevin and Kate again invited everyone to enjoy mince pies and mulled wine at the Vicarage in the run up to Christmas. As usual this was a relaxed occasion enjoyed by all in what turned out to be their last Christmas at All Saints.

FABRIC, GOODS AND ORNAMENTS OF THE CHURCH

Once again this year we have been grateful to have a relatively uneventful year in respect of the fabric of the Church. The boiler has been nursed through another winter requiring a bit of attention but less than in some previous years. On-going maintenance and checks have been carried out as required. Some problems have been experienced with the Safe and these may require action soon.

We are in the process of changing our architects which has resulted in delay in organising the due quinquennial inspection but it is anticipated that this will take place in 2014.

In April of this year we had an Archdeacons Visitation which this year focussed on matters of governance including our Inventory of Assets. He was satisfied with the work done to update this into electronic form and made some helpful suggestions on enhancing our descriptions of some silver and related items. We have some work to do in updating our descriptions and valuations of some of our vestments and this work is in hand.

Heinrich Richeimer
Sarah Webb
Churchwardens



DEANERY SYNOD REPORT

There were three meetings of the Deanery Synod this year, meeting at Colgate, St. Marks Horsham and All Saints School. The main themes running throughout this year were Deanery MAP and particularly the effect that Horsham Development Plans would have. Also the plans for the Episcopal Visitation scheduled for March 2014.

In June the Deanery Synod met in Colgate Village Hall at a meeting hosted by the people of St.Saviour's Church, Colgate. Holly Sabin, West Sussex Regional Coordinator for Christian Aid gave an informative and inspiring presentation on the work of Christian Aid. Christian Aid works in 48 of the world's poorest countries working with any local partners who can make a good contribution; these are often, but not always, local churches. CA helps with governance, accounting, development, training and so forth not just by supplying money. Much of their work is to balance the power of big corporations and this involved work which could be seen as political which is why they have a large policy department. She encouraged all churches to support the work of Christian Aid.

In October the Deanery Synod met at St. Marks Church, Horsham and was addressed by Fr. Trevor Marshall, County Chaplain for West Sussex Scouts and Ambassador for West Sussex Guiding. He outlined the opportunities that churches have to interact with the 11,000 Scouts and 4,000 Guides in West Sussex despite changes to the scout and guide promise to remove a reference to God. At St. Wilfred's, Bognor Regis 44 scouts have just completed their My Faith badge which gives them an opportunity to explore faith. This is one way to link up with local scout and guide groups. He then outlined several other suggestions for involvement and offered to provide resources to assist with some of these.

Other areas covered at this meeting were an update to the proposed plans for new housing; the Rural Dean reported that Horsham District Council had postponed the decision until December. It was noted that we cannot do much until the decision is made but then decisions may have to be made quickly. Reference was also made to plans for the forthcoming Episcopal Visitation.

On March 11th 2014 the Deanery Synod met at All Saints School, this was part of the programme for the Episcopal Visitation and Churchwardens and Patrons had been invited to attend. Invitations had been extended to all to attend a pre-meeting buffet which provided an opportunity for Bishop Martin to meet as many people as possible from across the Deanery.

Fr. Kevin and Susan Costa gave a joint presentation on the work and ethos of the school which was very well received. This was followed by a brief update on the Deanery MAP and the challenge of new housing given by the Rural Dean Revd Cannon Guy Bridgewater. This was followed with some "good news" stories from parishes. These included the Youth Project in Rudgwick, Shipley Arts Festival and the annual Community Fun Day at St. Marks, Horsham. Two of the young people from St. Mary's Horsham who had been on a trip to Cape Town to assist in the Warehouse Charity told of their experiences and what it had meant to them. Southwater Church outlined the challenges and opportunities they faced being the only church in the village. Bishop Martin then reflected on his visit so far and outlined the focus of his Visitation. Safeguarding was a high priority and was not simply about ticking boxes but ensuring our sacred places are safe spaces. Growth is both about numbers and development and reflects part of our commission to go out and preach the gospel. He emphasised that it has to be qualitative not just quantitative. He then responded to questions including those on youth work and strategy for the whole Diocese. He emphasised his support for the appointment of women to senior posts including leadership roles.

All Saints was particularly pleased to be able to host this meeting at the school and thanks must be recorded to Val Burgess and her team for providing such a good buffet in somewhat restricted catering facilities.

Sarah Webb
Thomas Becker

Jim Castle
Heinrich Richeimer (*ex officio*)

SAFEGUARDING REPORT

Safeguarding Children and Vulnerable Adults

The Safeguarding Officer, responsible for the protection of children and vulnerable adults at All Saints Roffey, is **Hilary Rodriguez-Azcona**. The Safeguarding Officer is appointed by the PCC annually. She can be contacted at any time on 01293 278438 or by email: protectionofficer@allsaintsroffey.org.uk

All Saints Roffey continues with the implementation of Diocesan guidelines, with all policies being updated annually, approved by the PCC and which are available for reference at the back of the church.

In addition, the PCC reviewed the requirements for DBS, formerly CRB, checking for 2013 and into 2014. Checks continue to be completed regularly on all volunteers working in regulated activities with children and vulnerable adults within All Saints Roffey. These groups are the Serving Team, Open Door leaders and helpers, Noah's Ark leaders and helpers, Lay Ministers of Communion, Sacristan team, Verger, Churchwardens, Pastoral Worker and also the Clergy.

In accordance with the principles set out in government guidelines and the Church's policy the PCC will ensure that ordained and lay ministers as well as volunteer workers will be trained, supported and supervised.

Hilary Rodriguez-Azcona
Safeguarding Officer

CHURCH FUNDING

The Planned Giving and the associated Gift Aid tax refund allow All Saints to plan for the future and to help cover its costs, including the upkeep of the church and paying the Parish Contribution each month.

The Parish Contribution is one of the largest expenses and it is payable to the diocese to cover the costs and overheads of maintaining the parish. The main parts of the Parish Contribution are the ministry costs, i.e. the cost of stipends, pension fund contributions and training costs. These costs are averaged out across all parishes so that even though Father Kevin has left All Saints, the Parish Contribution will not drop accordingly as the whole diocese receives the benefit of one less priest's stipend and in the same way we also benefit if another priest leaves from another parish. Therefore it is important that we can still fulfil the parish's commitment to pay the Parish Contribution for 2014.

In 2013, our various planned giving schemes received a total of £34,313 from around 80 individuals and this resulted in an additional £8,657 being received from the HM Revenue & Customs as Gift Aid tax refunds. This is a fall on last year's planned giving as unfortunately a significant number of our planned givers have moved on during 2013.

A further tax rebate of £2354 was received from the donations kindly placed in the Gift Aid white envelopes in the pews. If you are a regular giver via the white envelopes perhaps you would prayerfully consider whether you would like to make your offering by one of our Planned Giving Schemes. You would only have to make a single tax declaration and you will not have to fill in a form each time. For more information regarding any of the Planned Giving Schemes, please contact me or one of the Churchwardens and we will be more than happy to discuss any questions you may have.

We are extremely grateful to all those who have faithfully met their pledges during the past year. There is a variety of ways that people give; from Standing Orders to weekly envelopes to the Parish Giving Scheme (PGS).

Without you and your continued financial giving we would not be able to meet the day-to-day costs of running our church so I would like to say a huge thank you on behalf of the All Saints PCC.

Carolyn Chinn
Planned Giving Secretary

TREASURER'S REPORT

General Fund

2013 was a challenging year for the Parish. Unfortunately the Parish was not able to maintain the relatively high level of planned giving and collections of 2012. There was however also some good news in that the parish benefited from a number of legacies and had another successful 'Gift Day' in November raising £ 6,016 excluding tax relief.

Due to bad weather during winter 2012/2013, the Parish Hall required substantial repairs. The roof leaked and flooding rain water caused damage to the boiler. The costs of repairs amounted to £ 2,109 (2012: 1,198).

The PCC also agreed to increase its Parish Contribution in 2013 to £56,692 – an increase of 4.6% in line with recommendations from the Deanery.

The utility bill for the Church came to £5,354 - an increase of 9.8% or £475 compared to 2012.

The overall fall in income of £4,577 (- 6.3% compared to 2012) to £70,435 and the increase in our costs as outlined above of £4,699 (+6.0% on 2012) to £81,976 means that I again have to report a deficit for the fund. The deficit for the year is £11,540 and has resulted in negative reserves of £6,997 for the first time.

Parish Centre Fund

There was very little activity in the Parish Centre Fund to report on in 2013.

Income of £8,673 was generated through planned giving and fundraising activities (2012: £15,531). A number of fundraising activities on behalf of the Parish Centre Fund were organised in 2013: Organ Recitals, a Handbell Concert and the established Model Railway Exhibition at Leechpool School. All these events generated funds of £1,254.

Project costs of £2,679 (2012: £23,563) were incurred. This were all for various consultants' reports incurred during the planning application. The fund generated a surplus in 2013 of £5,994. The reserves of the fund have increased to £26,565.

Thomas Becker
Hon. Treasurer

FINANCIAL STATEMENTS FOR THE YEAR 2013

Parish Church of All Saints Roffey Summary Receipts and Payments Accounts for the Year Ending 31st December 2013 Prepared on an Accrual Accounting Basis

	<u>General Fund</u>	<u>Restoration Fund</u>	<u>Totals 2013</u>	<u>Totals 2012</u>
RECEIPTS				
Planned Giving	£ 42,605.17		£ 42,605.17	£ 50,765.26
Collections	£ 9,711.56		£ 9,711.56	£ 10,406.16
Legacies	£ 2,000.00		£ 2,000.00	£ -
Donations	£ 2,945.00	£ 900.00	£ 3,845.00	£ 2,121.53
Fundraising *	£ 6,958.55		£ 6,958.55	£ 6,844.70
Income from Church Activities	£ 5,886.34		£ 5,886.34	£ 4,875.63
Interest & Dividends	£ 117.41	£ 14.43	£ 131.84	£ 138.72
Other Income	£ -		£ -	£ -
Fundraising Restricted	£ 1,485.58		£ 1,485.58	£ 925.59
TOTAL INCOME	£ 71,709.61	£ 914.43	£ 72,624.04	£ 76,077.59
CHURCH GIVING				
From Church Funds - Overseas	£ -		£ -	£ -
Raised Funds - Domestic	£ 1,274.00		£ 1,274.00	£ 19.70
Raised Funds - Overseas	£ -		£ -	£ 837.69
TOTAL CHURCH GIVING	£ 1,274.00	£ -	£ 1,274.00	£ 857.39
NET CHURCH INCOME	£ 70,435.61		£ 70,435.61	£ 75,197.49
PAYMENTS				
Ministry Costs	£ 62,927.63		£ 62,927.63	£ 60,154.67
Deanery Costs	£ 1,155.50		£ 1,155.50	£ 1,102.50
Altar Requisites & Service Costs	£ 1,834.92		£ 1,834.92	£ 2,045.73
Church Music	£ 3,660.64		£ 3,660.64	£ 3,277.18
Teaching & Training	£ 65.24		£ 65.24	£ 185.79
Public Utilities	£ 5,354.33		£ 5,354.33	£ 4,878.54
Repairs & Servicing	£ 2,108.96	£ 1,377.00	£ 3,485.96	£ 1,197.68
Publicity	£ 560.00		£ 560.00	£ 704.00
Administration & Stationery	£ 1,116.59		£ 1,116.59	£ 1,273.14
Miscellaneous Expenditure	£ 2,891.34		£ 2,891.34	£ 2,157.04
Depreciation	£ 300.82		£ 300.82	£ 300.78
TOTAL CHURCH PAYMENTS	£ 81,975.97	£ 1,377.00	£ 83,352.97	£ 77,277.05
SURPLUS OR DEFICIT FOR THE YEAR	-£ 11,540.36	-£ 462.57	-£ 12,002.93	-£ 2,056.85
Balances Brought Forward 1st January 2013	£ 4,543.76	£ 2,519.23	£ 7,062.99	£ 9,119.84
Balances Carried Forward 31st December 2013	-£ 6,996.60	£ 2,056.66	-£ 4,939.94	£ 7,062.99
Represented by:				
Current Accounts	£ 2,999.65		£ 2,999.65	£ 13,035.10
Central Board of Finance Deposit Accounts	£ 8.28	£ 2,533.66	£ 2,541.94	£ 2,527.47
Cash in Hand	£ 443.07		£ 443.07	£ 47.10
Debtors	£ 5,700.21		£ 5,700.21	£ 5,671.11
Fixed Assets	£ 806.58		£ 806.58	£ 1,408.22
Creditors	£ 16,954.39	£ 477.00	£ 17,431.39	£ 15,626.01
	-£ 6,996.60	£ 2,056.66	-£ 4,939.94	£ 7,062.99

* Includes Gift Day 2013

Parish Church of All Saints Roffey

Detailed Receipts and Payments Accounts for the Year Ending 31st December 2013

RECEIPTS

Planned Giving

Standing Orders	£	23,411.06
Envelope Scheme	£	10,901.65
Planned Giving Tax Recovery	£	8,292.46
	£	42,605.17

Collections

General Offertory	£	8,656.93
General Offertory Tax Recovery	£	1,054.63
	£	9,711.56

Legacies

Legacies Unrestricted	£	2,000.00
-----------------------	---	----------

Donations

General Donations	£	2,920.00
General Donations Tax Recovery	£	25.00
	£	2,945.00

Fundraising

Planned Giving Tax Recovery	£	1,127.50
Fundraising Miscellaneous	£	5,831.05
	£	6,958.55

Income from Church Activities

PCC Fees	£	3,613.00
Candles	£	1,317.98
Coffee Fund Income	£	559.39
Noah's Ark Income	£	395.97
	£	5,886.34

Interest & Dividends

Current Account Interest	£	3.81
CBF Deposit Fund	£	59.64
CBF Graham White Grave	£	18.96
3.5% War Stock	£	35.00
	£	117.41

Fundraising Restricted

Collection Christingle Service	£	1,152.10
Special Collections	£	333.48
	£	1,485.58

TOTAL INCOME £ **71,709.61**

LESS CHURCH GIVING

Raised Funds - Domestic

Children Society	£	1,240.00
Royal British Legion	£	34.00
	£	1,274.00

Raised Funds - Overseas

	£	-
	£	-

TOTAL CHURCH GIVING £ **1,274.00**

NET CHURCH INCOME £ **70,435.61**

PAYMENTS

Ministry Costs

Parish Contribution	£	56,692.00
Vicar's Working Expenses	£	2,212.00
Vicarage Council Tax	£	1,909.35
Vicarage Water Rates	£	269.47
Curate's Working Expenses	£	1,844.81
	£	62,927.63

Deanery Costs

Deanery Synod Membership	£	22.50
All Saints School Deanery Contribution	£	1,133.00
	£	1,155.50

Altar Requisites & Service Costs

Candles & Candle Oil	£	1,368.72
Altar Wine	£	176.64
Communion Wafers	£	157.10
Incense & Charcoal	£	84.22
Palm Crosses & Branches	£	28.98
Christingle Service Costs	£	9.27
Service Costs Other	£	9.99
	£	1,834.92

Church Music

Organist's Fees	£	2,583.00
Organ Tuning	£	641.76
RSCM Registration	£	99.00
Copyright Licence Fees	£	296.88
Church Music Other	£	40.00
	£	3,660.64

Teaching & Training

Literature & Teaching Aids	£	65.24
	£	65.24

Public Utilities

Electricity	£	622.05
Gas	£	4,229.51
Water	£	502.77
	£	5,354.33

Repairs & Servicing

Heating System & Boiler	£	178.40
Repairs & Servicing Other	£	1,930.56
	£	2,108.96

Publicity

Christmas Leaflets	£	560.00
	£	560.00

Administration & Stationery

Printer Consumables	£	137.52
Photocopying Paper & Toner	£	90.90
Postage	£	50.00
Planned Giving Stationery	£	272.48
Parish Office Telephone	£	152.09
Admin & Stationery Other	£	413.60
	£	1,116.59

Miscellaneous Expenditure

Janitorial Expenses	£	76.68
Parish Room Insurance	£	360.07
Annual Subscriptions	£	243.19
Coffee Fund Expenditure	£	737.73
Misc. Expenditure Other	£	1,473.67
	£	2,891.34

Depreciation

Laptop	£	75.80
Parish Office Furniture	£	178.23
Printer	£	46.79
	£	300.82

TOTAL EXPENDITURE £ **81,975.97**

DEFICIT FOR THE YEAR £ **11,540.36**

Parish Church of All Saints Roffey
Balance Sheet for the Year ending 31st December 2013

Fixed Assets

Office Equipment

Equipment at Cost	£3,811.38	
Less Depreciation to date	£3,004.80	
	£806.58	

Current Assets

Bank & Cash in Hand

Bank Current Accounts	£2,999.65	
Investment Account	£2,541.94	
Cash Balances	£443.07	
	£5,984.66	

Debtors

HMRC Tax Refund	£4,903.99	
Other Receivables	£802.25	
Walsingham Deposit	£8.40	
	£5,714.64	

Total Assets

£12,505.88

Current Liabilities

Creditors

Monies Owed to the Parish Centre Fund	£48.63	
Diocesan Fees	£1,036.00	
Charitable Giving	£1,700.92	
Accruals	£14,183.27	
	£16,968.82	

Restoration Fund

Monies held for the Restoration Fund	£2,533.66	
	£2,533.66	

Total Liabilities

£19,502.48

Reserves Held

-£6,996.60

All Saints Parish Centre Project

Summary Receipts and Payments Accounts for the Year Ending 31st December 2013

	<u>Parish Centre Fund</u>	<u>Totals 2013</u>	<u>Whole Project 2013</u>
RECEIPTS			
Giving by Congregation	£ 7,253.44	£ 7,253.44	£ 64,243.65
Fundraising Events	£ 1,254.04	£ 1,254.04	£ 7,679.81
Interest & Dividends	£ 165.65	£ 165.65	£ 1,301.39
TOTAL INCOME	£ 8,673.13	£ 8,673.13	£ 73,224.85
NET CHURCH INCOME	£ 8,673.13	£ 8,673.13	£ 73,224.85
PAYMENTS			
Fundraising Cost	£ -	£ -	£ 3,231.53
Project Cost	£ 1,290.00	£ 1,290.00	£ 40,243.48
Project Overheads	£ 1,389.20	£ 1,389.20	£ 3,184.94
TOTAL CHURCH PAYMENTS	£ 2,679.20	£ 2,679.20	£ 46,659.95
SURPLUS OR DEFICIT FOR THE YEAR	£ 5,993.93	£ 5,993.93	£ 26,564.90

All Saints Parish Centre Project

Detailed Receipts and Payments Accounts for the Year Ending 31st December 2012

PARISH CHURCH OF ALL SAINTS ROFFEY RECEIPTS & PAYMENTS ACCOUNTS 2013

RECEIPTS		PAYMENTS	
Giving by Congregation		Project Costs	
One-off Donations	£ 2,169.50	Professional Fees	£ -
One-off Donations Tax Recovery	£ 341.25	Other Cost	£ 1,290.00
Pledges	£ 2,870.00		£ 1,290.00
Pledges Tax Recovery	£ 1,108.00	Administration Expense	
Baptism Collections	£ 764.69	General Administration Expense	£ 1,389.20
	£ 7,253.44		£ 1,389.20
Fundraising Events			
Model Railway	£ 625.00		
Organ Recital	£ 346.00		
Tailoring	£ 14.00		
Handbell Concert	£ 269.04		
	£ 1,254.04		
Interest & Dividends			
Current Account Interest	£ 12.13		
CBF Deposit Fund	£ 153.52		
	£ 165.65		
TOTAL INCOME	£ 8,673.13	TOTAL EXPENDITURE	£ 2,679.20
		SURPLUS FOR THE YEAR	£ 5,993.93

**All Saints Parish Centre Project
Balance Sheet for the Year ending 31st December 2013**

Current Assets

Bank & Cash in Hand

Bank Current Accounts	£17,434.86	
Investment Account	£16,471.41	
		£33,906.27

Debtors

HMRC Tax Refund	£760.00	
Monies Owed by the General Fund	£48.63	
		£808.63

Total Assets

£34,714.90

Current Liabilities

Creditors

Interest Free Loans Received	£8,150.00	
		£8,150.00

Total Liabilities

£8,150.00

Reserves Held

£26,564.90

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Parochial Church Council of All Saints Parish Church, Roffey

I report on the accounts of All Saints Parish Church, Roffey for the year ended 31st December 2013, which comprises the summary of Receipts and Payments Account, the detailed Receipts and Payments Account and the Balance Sheet for both General Fund (including the Restoration Fund) and the Parish Centre Fund.

This report is made solely to the Parochial Church Council as a body, in accordance with regulations made under Regulation 3(3) of the Church Accounting Regulations 1997 to 2001 and Section 43(3) of the Charities Act 1993. My work has been undertaken for no purpose other than to draw to the attention of the Charity's Trustees those matters that I am required to include in an Independent Examiner's Report addressed to them. To the fullest extent permitted by law, I do not accept or assume any responsibility to any party other than the Charity and the Parochial Church Council as a body, for my examination work, or for the opinions I have formed.

Respective Responsibilities of Trustees and the Independent Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts. You consider that the audit requirements of Section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Charities Act 1993, whether any matters as identified in my statement have come to my attention.

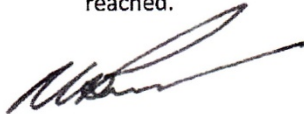
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity, to confirm that proper accounting records, in accordance with Section 41 of the Charities Act 1993 have been maintained, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-


1. Which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with Section 41 of the Charities Act 1993 and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 1993 have not been met;
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nigel Brunning ACMA, CGMA
10 Nuthatch Way
Horsham
West Sussex
RH12 5HN

Date: 7th April 2014

These accounts were adopted by the Parochial Church Council at the PCC Meeting on the 10th April 2014.

Signed

Mr H Richheimer
(Vice Chairman)

These Accounts were approved at the Annual Parochial Church Meeting on 27th April 2014.

Signed
Mr H Richheimer
(Chairman)